# Bea A. Buckeye Street Address Phone/Email LinkedIn Profile Link

## **Education**

The Ohio State University
Bachelor of Arts in Economics
Business Minor – Max M. Fisher College of Business

Columbus, Ohio [Anticipated May 20xx]

# **Employment**

**Nationwide Insurance** 

Columbus, OH [May 20xx-present]

Prepare documents for various lines of business for Nationwide Financial business partners including General (NF),
 Individual Annuity, Life, Nationwide Retirement Solutions and Pension

Ohio State University- BuckID Center

Columbus, OH [May 20xx-present]

 Student Assistant – (ID services and guest services): respond to students and vacuity requests via phone and email, utilize SIS to verify identification

Victoria's Secret Columbus, OH [July 20xx-June 20xx]

• Events Team (Sales/Support Generalist): Assisted cooperate home office visual merchandisers on mock store floor sets; provided custom service at point of sale

**Buffalo Wild Wings** 

Maumee, OH [May 20xx-May 20xx]

WCT (Wing Certified Trainer) -- Trained new hires to be a Cashier/Greeter

# **Activities and Volunteer Experience**

#### Alpha Beta Gamma, Alpha chapter

[April 20xx-Present]

- Programming Council Director of Activities, Bid Day committee
- Loyalty, responsibility, service, leadership, commitment
- Service within the organization -- Stop Hunger Now with Evans Scholars, Sigma Phi Epsilon service week for children's literacy

#### STEP (Second-year Transitional Education Program)2015-2016]

- Mentorship with experienced faculty member. Workshops to improve academic and financial wellness
- workshops, community service

## Leadership

#### **OWL (Ohio State Welcome Leader Coordinator**

2015

 Trained in conflict management, Buckeyes Got Your Back, Sexual Civility and Empowerment; trained students to help assist with move-in day

### **Skills**

- Experience with Microsoft Word, Excel, Outlook, Access, PowerPoint, Mac/PC proficient, Adobe Suite
- Strong work ethic, time management, critical thinking, leadership, creativity